



Community Action Commission
 Of Santa Barbara County
 5638 Hollister Avenue, Suite 230
 Goleta, CA 93117-3475
<http://www.cacsb.org>

CAREER OPPORTUNITIES

Date: November 6, 2018
For Applications Call: Human Resources
 (805) 964-8857 ext. 1116

PLEASE POST

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
DIRECTOR, FAMILY & YOUTH SERVICES	FYS	Countywide	Full-time, benefits. The Family/Youth Services Director is responsible for the overall management of the program. Responsibilities including providing leadership to program management staff, as well as planning, directing, organizing, and monitoring program operations, activities, services and staff, consistent with contract requirements and Agency policies and procedures. Responsible for the integration of Results-Oriented Management & Accountability (ROMA) principles at all program levels and oversight of CAP60 data management. Establishes the vision for the department, identifies best practices and other interventions consistent with the agency's strategic plan, and seeks funding opportunities to support mission-aligned programming. This position carries out supervisory responsibilities in accordance with Agency policies and applicable laws. Responsible for the overall direction, coordination, and evaluation of staff assigned under the Family/Youth Services program. REQ: Possession of a Bachelor's degree in Counseling, Education, Administration or related field and a minimum of five (5) years of progressively responsible management experience in a family development program. Master's degree preferred. Two (2) years direct experience in managing government funded programs, including program/budget planning and supervision is highly desired. Knowledge of Project Management software; Spreadsheet software and Word Processing software. Valid California Driver's license.
ENERGY SERVICE ASSISTANT	ES	Goleta	Part-time (8 hours/week), long term temporary position, no benefits. Perform specialized administrative functions in support of the countywide Energy Services program. REQ: Equivalent to graduation from high school; and three years experience in client eligibility or related field. Strong computer skills and valid California Driver's License required.
HEALTH EDUCATOR, Cal-PREP Program	FYS	Santa Barbara	Full-time, benefits serving Santa Barbara area. Provides case management services to youth and family in development of natural support system. Case management services include: client assessment, monitoring of client progress, crisis intervention, and community referrals. Components of the program are development of and linkage to community resources; i.e. education, treatment providers, work programs and employers, housing, social/recreation, community mentors, legal, etc. REQ: Bachelor's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and 2 years of experience in social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Up to 2 years equivalent education may be substituted for related experience on year-for-year basis. Strong computer skills and valid CA Driver's License required. Bilingual (English/Spanish) and knowledge of counseling and communicating with young adults and families preferred.
MEAL DELIVERY DRIVER	NS	Santa Barbara	Part-time (30 hours/week), benefits serving Santa Barbara, Goleta & Carpinteria areas. Assists in preparing and packaging baked goods, starches, salads, and desserts in large quantities, and/or delivers bulk food to senior or children center sites. Maintains/organizes all required paperwork on daily basis. Performs comparable related duties as required. REQ: High School Diploma or GED, six (6) months restaurant/hotel experience in food service preferred. Compassion/understanding for home-bound frail elderly. Valid CA Driver's License and an excellent driving record. Occasionally lift and/or move up to 50 lbs.
MENTAL HEALTH PRACTITIONER	CS	Santa Maria	Temporary, part-time (20 hours/week), no benefits serving Santa Maria area. Provide counseling services to children & family members; evaluates needs of behaviorally/emotionally challenged children within program, develops & implements therapeutic treatment plan or other plans; provides guidance to caseworkers and classroom staff for successful treatment processes. REQ: MA or MS in behavioral science field; two years related experience in early childhood issues. MFT or LCSW license. Word Processing & Spreadsheet knowledge required. Valid CADL with ability to qualify for coverage under Agency insurance plan and reliable transportation required. Bilingual (English/Spanish) required.



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NUTRITION SITE HOST	NS	Santa Barbara	Part-time, 15 hours week, on-call positions, no benefits. In coordination with the CAC Nutrition Services Department/Central Kitchen, responsible for overseeing the food service at a nutrition site. REQ: Previous experience in a paid or volunteer capacity, working with seniors desirable. Compassion for and understanding of low-income population and aging desirable. Valid California Driver's license and appropriate insurance per Agency requirements. Must have reliable transportation with an acceptable driving record as determined by agency. The employee must occasionally lift and/or move up to 40 pounds.
OFFICE ASSISTANT	FYS	Goleta	Full-time, long term temporary position, no benefits. Under general supervision, will provide varied support to department staff. REQ: High school diploma or equivalent and three (3) years administrative experience. Strong computer skills required. Valid California Driver's License with ability to qualify for coverage under Agency insurance plan. Travel may be required within County. Ability to speak Spanish desirable.
PROGRAM MANAGER, Family Self Sufficiency	CSVS	Goleta	Full-time, benefits. Position works out of Goleta with Countywide travel required. Highly responsible position which takes lead role in coordinating program activities, programmatic reporting and compliance under the direction of the Community Services Director. Responsibilities will include staff oversight, logic model development and implementation and strict adherence to all funder time line allocations. Also responsible for oversight of all client activities including but, not limited to screening, monitoring and goal achievement. REQ: Bachelor's degree in Social Work or related field with 2-3 years of case management experience or an Associate's Degree with 5 years case management experience. Strong computer knowledge with experience managing databases, utilizing outlook and navigating the internet. Valid CA Driver's License with reliable transportation with current insurance. Ability to speak and write fluent Spanish required.
SITE SUPERVISOR	CS	Santa Barbara	Full-time, benefits. Seeking passionate candidates for our Santa Barbara Center. As the team leader you will have the rewarding experience of leading a talented team to provide foundational care and education daily for children and families. REQ: BA in ECE with 12 ECE units, including core courses and 3 units of supervised field experience in ECE and 2 year experience in child development program. Must obtain Child Development Site Supervisor Permit within 6 months of employment. Our offer includes generous pay/benefits; tuition and training assistance; a starring role in a stable non-profit; and the chance to contribute your talent in a 50 year old evidence-based ECE program making a difference in America!
TEACHERS I, II & III	CS	Santa Barbara Carpinteria Santa Maria Lompoc Goleta	Full-time, part-time & temporary position open. Works in partnership with the team teacher to develop weekly lesson plans for preschool children, develops and maintains a safe and positive classroom climate, and an intentional learning environment; screens and assesses each child using appropriate screening/assessment tools; individualizes the educational plans for each child based on ongoing developmental assessments. Engages parents of various cultural backgrounds in their Childs education. REQ: Teacher I - 12 units in Early Childhood Education/Child Development in core course or hold Associate Teacher permit or Child Development Associate permit. Teacher II - A.S. Degree in Early Childhood Education/Child Development or a related field and eligible for a Child Development Teacher permit or higher from CA Commission on Teacher Credentialing with three semester units in supervised field experience. Teacher III - BA Degree or higher with 12 units of Early Childhood Education/Child Development and eligible for a Child Development Master Teacher permit or higher from CA Commission on Teacher Credentialing with three semester units in supervised field experience and one year experience as Early Childhood Teacher. Now offering Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers (Example: Toddler & Preschool Teachers III receive \$250 location stipend per month)! Substitute positions in all locations always available.
TEACHER ASSISTANT – Head Start and Early Head	CS	Santa Maria Carpinteria	3 full-time positions in Santa Maria Head Start Preschool and 2 part-time (30 hours/wk) positions, one in Carpinteria Early Head Start & one in Santa Barbara Head Start, all with benefits. Santa Maria & Santa Barbara positions supports the



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Start			classroom teachers to carry out a high quality early childhood program. REQ: CD Teacher Assistant Permit or higher. Carpinteria position assists classroom Teachers in providing for the responsive care and education of children ages six (6) weeks to thirty-six (36) months in a CAC Early Head Start center. REQ: Child Development Teacher Assistant Permit or higher from California Commission on Teacher Credentialing and enrolled in a Child Development Associate credential program to be completed within two (2) years of hire. 6 units in infant/toddler development required; All positions must obtain and maintain a Pediatric First Aid and CPR card. Experience working with children with disabilities desirable; bilingual preferred. All positions must occasionally lift and/or move up to 40 pounds. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers! Substitute positions in all locations always available. Bilingual highly desired for all positions, but is required for one of the Santa Maria positions.
TEACHERS, ITINERANT	CS	All Regions: Santa Maria Lompoc, Goleta, Carpinteria Santa Barbara	Itinerant Teachers are needed in all our regions. Committed. Passionate. Caring. Skilled. These qualities define the effective early childhood educators at CAC. Our teachers make a daily difference in the lives of infants, toddlers, and preschool aged children. Itinerant Teaching positions open. Full-time, Part-time & on-call openings in our Head Start program. Positions in Goleta, Santa Barbara & Carpinteria receive a locality stipend in addition to hourly rate. REQ: 12 units in ECE/CD with core course; OR Associate Degree in ECE/CD or related field and eligible for CD Teacher permit or higher with three semester units in supervised field experience. Join the team!

Program Legend: * CN = Central *CS = Children's Services *CSvs = Community Service * ES = Environmental Services * FYS = Family Youth Services * NS = Nutrition Services