



Community Action Commission  
 Of Santa Barbara County  
 5638 Hollister Avenue, Suite 230  
 Goleta, CA 93117-3475  
<http://www.cacsb.org>

# CAREER OPPORTUNITIES

Date: October 11, 2017  
 For Applications Call: Human Resources  
 (805) 964-8857 ext. 116

**PLEASE POST**

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
ASSOCIATE TEACHER	CS	Santa Maria	Full-time, benefits. Full-time with benefits. Assist in education of preschool children ages 3-5 in Head Start program. REQ: a minimum of 12 ECE units (including core units) and minimum 6 months experience. Basic computer knowledge. Ability to lift and/or move up to 40 lbs. Unofficial copies of transcripts required with application. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!
CAREGIVER, LEAD	CS	Goleta	Full-time, benefits. Develops plans for the experiences and care of infants and toddlers in partnership with another Caregiver. Maintains a safe and positive classroom climate, and a language rich and attention rich environment for the children; screens and assesses each child using appropriate screening/assessment tools; individualizes the educational plans for each child based on ongoing developmental assessments. REQ: Associate's degree in Early Childhood Education/Child Development or a related field and eligible for a "Child Development Teacher Permit" or higher from California Commission on Teacher Credentialing with three semester units in supervised field experience. Experience working with children with disabilities desirable; Bilingual preferred. Ability to lift and/or move up to 40 pounds. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!
CASE MANAGER/ EDUCATOR	FYS	Lompoc	Part-time (30 hrs/wk), benefits. Provides case management services to youth and family in development of natural support system. Case management services include: client assessment, monitoring of client progress, crisis intervention, and community referrals. Components of the program are development of and linkage to community resources; i.e. education, treatment providers, work programs and employers, housing, social/recreation, community mentors, legal, etc. Works with youth in the Juvenile Justice system. REQ: Associate's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and one year of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Up to two years equivalent education may be substituted for related experience on a year-for-year basis OR Bachelor's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and one year of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Up to two years equivalent education may be substituted for related experience on a year-for-year basis. Strong computer skills. Valid California Driver's License. Bilingual (English/Spanish) required.
COOK (Children's Services Program)	CS	Lompoc	On-call, no benefits. Prepares and serves nutritious hot meals appropriate for children, parents and staff in Children's Services Program. The cook prepares approximately 80-120 meals a day. REQ: High School Diploma or GED preferred. Two years' experience as a kitchen helper with CAC or comparable experience in food preparation for groups required, or equivalent combination of education and experience. Computer knowledge. Valid California Driver's License.
DEVELOPMENT SPECIALIST	CN	Goleta	Full-time, benefits. Fundraising and public relations professional sought. Experience in social media and online promotion preferred. REQ: B.A. from four-year college or university and one to two years related experience and/or training; or equivalent combination of education and experience. Strong computer knowledge. Valid California Driver's License.
FACILITIES WORKER	CS	Lompoc	Full-time, benefits. Perform a variety of semi-skilled work in the maintenance of facilities and other areas under the supervision of the Facilities Director. REQ: High School Diploma or GED. Two years experience in construction or facilities maintenance repair work including some semi-skilled assignments desirable. Computer knowledge and current California Driver's License required.



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MEAL DELIVERY DRIVER	NS	Santa Maria	Part-time (30 hrs/wk), Assists in preparing and packaging baked goods, starches, salads, and desserts in large quantities, and/or delivers bulk food to senior or children center sites. Maintains/organizes all required paperwork on daily basis. Performs comparable related duties as required. REQ: High School Diploma or General Education Degree, six (6) months restaurant/hotel experience in food service preferred. Compassion/understanding for home-bound frail elderly. Valid CADL and an excellent driving record. Occasionally lift and/or move up to 50 lbs.
MENTAL HEALTH PRACTITIONER	CS	Santa Maria	Temporary, part-time (20 hrs/wk), no benefits serving Santa Maria area. Provide counseling services to children & family members; evaluates needs of behaviorally/emotionally challenged children within program, develops & implements therapeutic treatment plan or other plans; provides guidance to caseworkers and classroom staff for successful treatment processes. REQ: MA or MS in behavioral science field; two years related experience in early childhood issues. MFT or LCSW license. Word Processing & Spreadsheet knowledge required. Valid CA Driver's License with ability to qualify for coverage under Agency ins plan and reliable transport required. Bilingual (Eng/Spa) required.
NUTRITION SITE HOST	NS	Santa Barbara	Part-time, no benefits. Coordinates food service of a dining site for seniors. Entails: ensuring appropriate number of noon meals is provided each day; supervising meal service and clean up; adhering to sanitation standards, portion control and other meal requirements. Responsible for required paperwork. REQ: Experience in paid/volunteer capacity, working with seniors desirable. Compassion/understanding of low-income population and aging desirable Valid CDL. Reliable transportation. Spanish desirable.
OFFICE ASSISTANT	CS	Santa Maria Santa Barbara	Part-time (32 hrs/wk), benefits (Santa Maria) & Full-time, temporary, no benefits (Santa Barbara). Under general supervision, will provide varied support to department staff. REQ: High school diploma or equivalent and one (1) year administrative experience. Strong computer knowledge. Valid California Driver's license with reliable transportation. Ability to speak Spanish desirable.
TEACHER	CS	Santa Barbara Santa Maria Lompoc	Full-time with benefits. Develop weekly lesson plans for preschool children, develops/ maintains safe and positive classroom climate, and an intentional learning environment; REQ: Associate Degree in ECE/CD or related field and eligible for a "Child Development Teacher Permit" or higher from CA Commission on Teacher Credential with 3 semester units in supervised field experience. Computer knowledge. Unofficial copy of transcripts required with application. Bilingual required for the Santa Barbara position. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!
TEACHER ASSISTANT	CS	Santa Barbara Santa Maria	Part-time (30 hrs) with benefits. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum 6 ECE units and 6 months experience. Bilingual (English/Spanish) required. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!
TEACHING, SUBSTITUTE (Preschool level)	CS	All locations	Sub position, no benefits, located at any of our regions, Santa Barbara, Lompoc or Santa Maria areas. Assist in education of preschool children ages 3-5 in Head Start program. Unofficial copies of transcripts required with application. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!



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TUTOR, CAL-SOAP	FYS	Santa Barbara, Goleta, Carpinteria	<p>Cal-SOAP Tutors assist junior high or high school students in academic subjects in classrooms and/or after school tutorial centers. Tutors provide encouragement and information necessary for students to increase their academic achievement and enter the college or training program of their choice. Topics covered include study skills, career exploration, college preparation, college choice, financial aide, and college application procedures. Hours are flexible and scheduled according to your availability with a minimum of 8 hours not to exceed 20 hours per week. Requirements are:</p> <ul style="list-style-type: none"> <li>• Must be currently enrolled at local* college/university with undergraduate or graduate status (*SBCC/UCSB/Westmont)</li> <li>• Candidate must demonstrate financial need as determined by the financial aid office of their respective educational institution.</li> <li>• Must have minimum cumulative 2.5 college GPA.</li> <li>• Interest in or experience working with junior/middle and high school students who are low income or first-generation college bound.</li> <li>• Working knowledge of word processing, internet, spreadsheet, presentation and internet software and must have access to a computer to regularly use the Internet, E-mail, Microsoft Excel and Word.</li> </ul> <p>Please call our Tutor Coordinator, Linda Figueroa at (805) 730-7373 or visit <a href="http://www.calsoapsb.org/employment">http://www.calsoapsb.org/employment</a> for more information.</p>

**Program legend:** \* CN = Central \* CS = Children's Services \* ES = Environmental Services \* FYS = Family Youth Services \* NS = Nutrition Services